

# MT SWIB

STATE WORKFORCE INNOVATION BOARD

## WIOA COMMITTEE

GoToMeeting® 10:00 – 11:30 PM  
Wednesday, January 25, 2017  
Walt Sullivan Building, Helena, MT

**MEMBERS PRESENT:** Commissioner Jane Weber (Chair); Casey Blumenthal, Robert Minto, Arlene Templer, Paul Gatzemeier, Margaret Bowles, and Paul Hopfauf

**MEMBERS EXCUSED:** Commissioner Mike McGinley and Jim Marks

**STAFF:** Shannon Lewis

**CALL TO ORDER/ROLL CALL:** Chair Weber called the meeting to order at 10:00.

**ROLL CALL:** Shannon Lewis conducted roll call and established a quorum.

**AGENDA:** Chair Weber asked for a motion to approve the agenda.

*Mr. Hopfauf moved, and Ms. Blumenthal seconded a motion to approve the agenda.*

*The motion carried.*

**DECEMBER 8, 2016 MINTUES:** Chair Weber asked for a motion to approve the draft meeting minutes from the December 8, 2016 WIOA Committee meeting.

*Ms. Bowles moved and Ms. Templer seconded a motion to approve the December 8, 2016 WIOA Committee draft meeting minutes.*

*The motion carried.*

### **NEW BUSINESS:**

#### **RFP PROCESS REVIEW AND DISCUSSION:**

Shannon Lewis presented the RFP timeline for the WIOA adult and youth providers. The RFP process will start with the WIOA Committee at its March 2017 meeting, where the WIOA Committee will approve and provide feedback on the proposed language before the RFP goes out.

*Mr. Gatzemeier moved and Ms. Blumenthal seconded a motion to approve the RFP timeline for WIOA Adult and Youth providers.*

*The motion carried.*

#### **ONE STOP OPERATOR APPLICATION:**

Shannon Lewis presented a breakdown of scores on the Job Services Operations Bureau's application for the One-Stop Operator. Overall, the reviewers all liked the work that Job Service is doing to engage the business community on workforce issues.

The most discussed and variation in scoring was on the applicant's description on referrals and coordinating services. The applicant scored 82.4 out of a total of 90 points.

***Mr. Minto moved and Ms. Templer seconded a motion that the WIOA Committee accept the Job Services Operation Bureau's application for the State of Montana's One-Stop Operator.***

***The motion carried.***

Upon the approval of the One-Stop Operator, the WIOA Committee will ask the Job Services Operations Bureau to report out at least quarterly on the progress of coordinating services and improving the referral process.

**ADJOURNMENT:**

***Ms. Blumenthal moved and Mr. Minto seconded a motion to adjourn.***

***The motion carried.***

Chair Weber adjourned the meeting at 10:45 AM.